

1. Why is it necessary to document your sources when you write a paper?

2. Where can you find help with APA style (including examples)? Name at least two sources.

3. When looking for information on your topic (a specific community, a social issue, lobbying/advocacy activities, etc.) where might you look:
 - a. Government websites
 - b. 211 Toronto website
 - c. Statistics Canada Census 2006 – Census Tract Series – website
 - d. Statistics Canada website
 - e. Newspapers (in library databases, on the Internet...)
 - f. Canadian Encyclopedia Online - website
 - g. Centennial Libraries “Search Everything” search engine
 - h. Centennial Libraries e-Resources (databases)
 - i. Toronto Public Library (local neighbourhood branch, Urban Affairs Library...)
 - j. All of the above

4. Where would you start your research? Why?

5. Where can you get library help with your research? Name 3 or 4 sources.

Describe your topic clearly (in one complete sentence ideally):

Example: Find examples of community advocacy in Canada.

Identify main concepts:**CONCEPT #1**

advocacy

CONCEPT #2

community

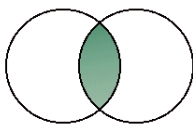
CONCEPT #3

canada

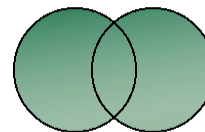
CONCEPT #4**Can you think of other search terms to use for this topic?****Think of synonyms & related words to use when you start to search:****Tips:**

- You often can use the Thesaurus tab in databases (also called Topic Guide or Subject Guide) - to help you build strings of words and phrases that relate to each concept
- You can sometimes use "truncation" (also called wild cards) to make your searching faster - For example: use the * when searching databases and \$ when searching library catalogues. E.g. Canad* in a database will produce all records that start with those 5 letters - Canadian, Canada, Canadians, etc.

KEYWORD STRING Concept #1	Advocacy or advocates or social action or social justice or lobbying or lobby group (etc.)
AND	
KEYWORD STRING Concept #2	Communit* or disabilities or environment or day care or poverty or indigenous (etc.)
AND	
KEYWORD STRING Concept #3	Canad* or Ontario or Toronto or Vancouver (etc.)



AND is an operator that **COMBINES** words & phrases. (Shaded area is what you get.)



OR is an operator that **COLLECTS** them. (Shaded area is what you get.)